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EO/DBA

FYI

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REGISTRY

TRANSMITTAL SLIP			10 3 1983
TO:			
ROOM NO.	BUILDING		
REMARKS:			
Please call par. 5(b) to Jim McDonald's attention and <u>ask</u> <u>him to give me a call on the</u> <u>subject. (p1 + p3)</u>			
8 JUN 1983 E2/DOA <i>[Signature]</i> ADDA ————— <i>[Signature]</i> 8 JUN 1983 6 E 18 H7			
FROM:			
ROOM NO.	BUILDING	EXTENSION	
FORM NO. 241 1 FEB 55		REPLACES FORM 36-8 WHICH MAY BE USED.	

STAT

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ROUTING AND TRANSMITTAL SLIP

Date

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	EO/DDA	<i>[Signature]</i>	<i>20/6</i>
2.	ADDA	<i>[Signature]</i>	20 JUN 1983
3.			
4.			
5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

☆ GPO : 1981 O -- 341-529 (120)

ROUTING AND RECORD SHEET

SUBJECT: (Optional) Proposed Use of the Main Courtyard for
Recreational/Picnic Use

DD/A Registry

83-1579

FROM: C/LSD/OL
3 E 14 Hqs

EXTENSION

NO OL 10073-83

DATE 17 June 1983

STAT

TO: (Officer designation, room number, and building)

DATE
RECEIVED FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. ADDA
7 D 24 Hqs

1. to 3.

STAT

3. Chairman, Fine Arts
Commission

I asked OS, OL, and the Safety Staff to look at use of the center courtyard. OS has no objection, but LSD and Safety Staff recommend against it for the reasons cited in the attached.

STAT

4. IG Staff
6 E 18 Hqs

One additional reason not mentioned, but recognized by all, is the need to either remove the small stones, or give everyone a rake to smooth over their footprints.

I'd like to suggest that your Commission and LSD look at the alternative of using the north side of the building temporarily.

STAT

James H. McDonald
Associate Deputy Director
for
Administration
20 JUN 1983

Att

ADDA/JHMcDonald:cn [] (20 June 83)

STAT

Distribution:

Orig PRS - Addressee w/att
1 - DDA Subj w/att
1 - LSD/OL w/att
1 - DDA Chrono w/att
1 - ADDA Chrono w/att

17 June 1983

DD/A Registry
83-1579

MEMORANDUM FOR: Associate Deputy Director for Administration
FROM:
Chief, Logistics Services Division, OL
SUBJECT: Proposed Use of the Main Courtyard for
Recreational/Picnic Use

STAT

1. It is our opinion and that of the Safety Staff, DDA, that the use of the main courtyard at the Headquarters Building would not be an acceptable alternative to the rear of the building for recreational/picnic use. While an alternative location should be found for use during construction of the new Headquarters Building, we feel the negative aspects of this location outweigh the favorable ones.

2. Because of the insufficient number of exits to the courtyard, the distance from the cafeteria to the courtyard and the inadequate width of the access corridor, use of the courtyard should not be permitted. As noted in the attached memorandum, a second exit is required to comply with the Life Safety Code. In addition, the distance of the courtyard from the cafeteria serving areas increases the chance of food or drink being spilled thereby creating other safety hazards. Other considerations are identified on the attached memorandum.

3. On the positive side except for on extremely hot and humid days, the courtyard would be an attractive, pleasant area to eat and relax. There are presently twenty three picnic tables and numerous benches available to be used during the lunch period. Space for approximately 15-20 tables is available in the courtyard and the remaining tables and benches could be relocated in the grassy areas to the north and south of the main entrance or on the north side of the building. Temperatures in the courtyard ranged between 71-78 and were consistent with the temperatures outside the building and there was a nice breeze present.

OL 10073-83

SUBJECT: Proposed Use of the Main Courtyard for
Recreation/Picnic Use

4. However, after consideration of the pros and cons, it is our recommendation we not use the courtyard for this purpose. Rather, we suggest all the picnic tables and benches from behind the cafeteria be relocated to the north side of the Headquarters Building.

STAT

FINE ARTS COMMISSION

Agenda

13 June 1983 - 1100 Hrs.
Room 7D32 Hqs.

1. Call to Order by Chairman
2. Review of May Minutes
3. Committee Reports
 - a. Exhibits [redacted] 25X1
4. Old Business
 - a. Fence in Front of [redacted], North Parking Lot 25X1
[redacted] 25X1
5. New Business
 - a. Proposed Automatic Teller Machines for Credit Union 25X1
[redacted]
 - b. Get-Acquainted Meeting with Dick McCoy, GSA Building Manager 25X1
[redacted]
 - c. Possibility of Having Work Place Awareness Campaign 25X1
[redacted]
 - d. Expiration of [redacted] Proper Display of Notices and Advertising in the Headquarters Building [redacted] 25X1
25X1
6. Next meeting -- 11 July 1983.

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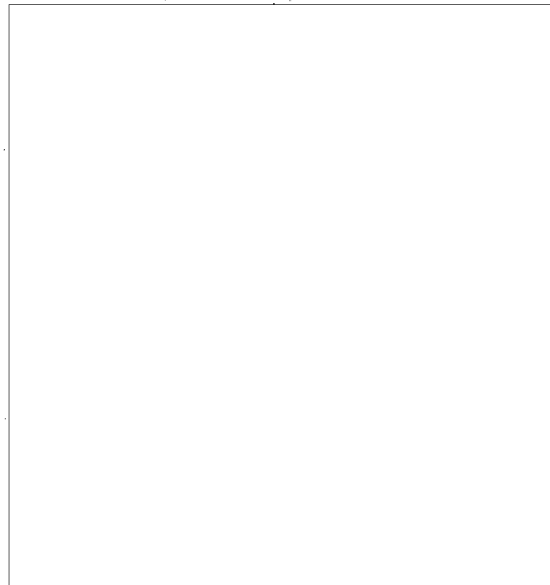
MINUTES
OF THE 16 MAY 1983
MEETING OF THE FINE ARTS COMMISSION

1. The meeting was called to order at 1100 hours in Room 5D32, Headquarters. Present were:

Members:

Consultant:

Others:



25X1

2. The minutes of the 11 April 1983 meeting were approved as submitted.

3. Committee Reports

a. Exhibits

_____ gave the following Exhibits Committee report:

25X1

July - Open. _____ advised that she had inquired into the possibility of obtaining an exhibit from the Smithsonian. This was discussed later in the meeting. (See 5e.)

25X1

August - Artists for Victory. This Library of Congress exhibit will run from 1 August to 6 September and features posters of the 1940's.

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25X1

CONFIDENTIAL

September - Hispanic Month. [] advised that the persons sponsoring this exhibit were present at the meeting to discuss plans for this show with us. 25X1

October - Open.

November - Employees Art Show. [] will coordinate this. 25X1

4. Old Business

a. Elevations of new building

[] brought to the meeting several new drawings of the new building which he called to the attention of the members. 25X1

b. Lowered Ceiling in GE Corridor

[] advised he had received a response to his query about the height of the ceiling in the GE Corridor. The FAC had urged that the ceiling be raised to the 8'6" level instead of the 7'10" level previously intended by the GSA Construction Engineer. The FAC has been advised by memo from the Chief, Headquarters Engineering Branch that the ceiling will be at the 8'4" level, believed to be the best compromise possible consistent with congestion presently in the overhead area. 25X1

5. New Business

a. Meeting with Director of Corcoran Gallery

[] advised that the meeting with [] Director of the Corcoran Gallery, was most successful. Mr. Fitzwater hosted a small luncheon for [] during which our most optimistic expectations were met. [] indicated he is quite willing to consider adding to his program for the next fiscal year the possibility of three portable shows made up of exhibits from the Corcoran. It is conceivable we could become the model for a program of rotating exhibits for other Federal agencies. Mr. [] will send [] a floor plan and elevations for our Exhibit Hall for his use in evaluating the adaptability of the hall to exhibits from the Corcoran. 25X1
25X1
25X1
25X1
25X1
25X15X1

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b. Personnel Access to Courtyards

U [] brought up the subject of making the courtyards available to our personnel. She said that what she had in mind was the main courtyard (the one in front of the Credit Union). When construction is begun on the new building, we will be losing the use of some of the grounds behind the building and it might be nice to have the courtyards available. [] pointed out the fact that the courtyards serve as heat exhausts and also, in the case of the main courtyard, there is a security problem. [] asked the members if he should pursue this any further and the consensus was that he should do so.

25X1

25X1

25X1

c. Briefing by Sponsors of Hispanic Month Exhibit

In connection with our Hispanic Month exhibit in September, [] the Agency's Hispanic Employment Program Manager, introduced [] anthropologist. The Hispanic Month exhibit will feature photos taken by [] and he was present at the meeting to brief the members concerning plans for the exhibit and also to present many of the photos that will be displayed. The exhibit will focus on the Indian element in Hispanic American culture, and will contrast the life styles of relatively untouched aboriginal groups with evidence elsewhere of various degrees of assimilation of Spanish and other non-Indian influences. The show will emphasize that Indian culture is constantly in transition and show the Indian adaptation to changing political and social environments. Maps will be displayed with the pictures pointing out the areas represented by the pictures. Mr. [] asked whether an exhibit with sole emphasis on the aboriginal culture would be suitable to represent Hispanic Month and was assured by the EEO representatives that it would. He recommended that the transitional aspect of the display be emphasized in the posters announcing the exhibit.

25X1

25X1

25X1

25X1

d. Possible Exhibit of Photos of Antarctica

[] spoke to the members concerning the possible exhibit of photos of Antarctica. As background, he advised that three Agency people have had the opportunity to travel in Antarctica; the Polar Region Atlas is a result of these travels. He advised that the U.S. Antarctic program is sponsored by the National Science Foundation. [] advised that

25X1

25X1

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most of the pictures he has of the region are slides and would have to be made into photos; he has approximately 1000 slides. We would probably display about 100 of these. The photos displayed would fall into three general categories (1) animal life, (2) terrain, and (3) installations. The National Science Foundation has photos of marine life and some artifacts they have agreed to lend us. The members agreed this could be an interesting exhibit. It was agreed that [] would get back to us sometime in the Fall to give us a more precise idea of what would be in the show, which would probably be mounted in 1984.

25X1

e. Smithsonian Exhibits Under Consideration

Concerning the possibility of obtaining an exhibit from the Smithsonian, [] advised that she had looked through their catalogue and felt there were several that we might want to consider. These are entitled (1) Buildings Reborn, New Uses, Old Places; (2) Know What You See - the Examination and Treatment of Paintings; (3) Urban Open Spaces; and (4) America's First Ladies. The members agreed that the first of these should be considered as a future exhibit, and [] will follow on this.

25X1

25X1
25X1

f. Consideration of Weaver's Art for Possible Exhibition

[] advised that he had been approached by employee [] on behalf of her friend, [] who is a weaver-artist. [] forwarded pictures of her work and background data with the thought it might be suitable for exhibit by the FAC. While there was general admiration by Commission members for the artistic quality and beauty of Ms. [] weavings, it was concluded that so specialized a show would not be in keeping with our present program.

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25X1

25X1

25X1

6. The meeting was adjourned at 1220 hours.

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